



Establishment Committee

Date: MONDAY, 29 OCTOBER 2018
Time: 2.00 pm
Venue: COMMITTEE ROOMS - 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Edward Lord (Chair)
Deputy the Revd Stephen Haines (Deputy Chairman)
Randall Anderson
Sir Mark Boleat
Deputy Keith Bottomley
Deputy Kevin Everett
Sophie Anne Fernandes
Deputy Jamie Ingham Clark
Jeremy Mayhew
Sylvia Moys
Deputy Joyce Nash
Barbara Newman
Deputy Richard Regan
Deputy Elizabeth Rogula
Alderman William Russell
Ruby Sayed
Deputy Philip Woodhouse

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N.B. Part of this meeting may be subject to audio-visual recording.

Lunch will be served in the Guildhall Club at 1.00pm.

**John Barradell
Town Clerk**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 20 September 2018.

For Decision
(Pages 1 - 10)

4. **OUTSTANDING ACTIONS REPORT**
Report of the Town Clerk.

For Information
(Pages 11 - 12)

Strategic Reports

5. **GENDER IDENTITY PROGRESS UPDATE**
Joint Report of the Director of Community and Children's Services and Director of Human Resources.

For Information
(Pages 13 - 22)

6. **CITY CORPORATION MODERN SLAVERY STATEMENT**
Report of the Chamberlain.

For Information
(Pages 23 - 46)

For Formal Decision

7. **DECLARATION OF INTERESTS AND REGISTER OF INTERESTS: SENIOR MANAGERS AT GRADES I AND J**
Report of the Director of Human Resources.

For Decision
(Pages 47 - 58)

For Information

8. **EQUALITY AND INCLUSION UPDATE**
Report of the Director of Human Resources.

For Information
(Pages 59 - 76)

9. **OPERATION OF THE SCHEME OF DELEGATIONS APRIL 2018 - SEPTEMBER 2018**
Report of the Director of Human Resources.

For Information
(Pages 77 - 78)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 20 September 2018.

For Decision
(Pages 79 - 82)

14. **OUTSTANDING ACTIONS REPORT**
The Committee are asked to note there are no outstanding actions.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

17. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on 20 September 2018.

For Decision

Strategic Reports

18. **PUBLIC INTEREST DISCLOSURE ACT 1998 - MEMBERS' ROLE**

Report of the Director of Human Resources.

For Information

For Formal Decision

19. **HONORARIA REQUEST**

Report of the Town Clerk.

For Decision

20. **HONORARIA REQUEST**

Report of the Chamberlain.

For Decision

21. **MARKET FORCES SUPPLEMENT REQUEST**

Report of the Principal, Guildhall School of Music & Drama.

Appendices to follow.

For Decision

For Information

22. **STAFF APPEAL SUMMARY**

Joint report of the Comptroller and City Solicitor and Director of Human Resources.

For Information

23. **EMPLOYMENT TRIBUNAL CASES**

Report of the Comptroller and City Solicitor.

For Information

24. **REPORT OF ACTION TAKEN**

Report of the Town Clerk.

For Information

25. **APPENDIX TO THE SCHEME OF DELEGATIONS**

Report of the Director of Human Resources.

For Information

26. **TOWN CLERK'S UPDATE**

The Town Clerk to be heard.

For Information